



Burrillville Redevelopment Agency Regular Meeting Minutes November 28, 2023

MEMBERS PRESENT: Chairman James A. Langlois, Vice-Chairman Jeffrey Barr, George J. Lough III, Edward Bonczek, Mark Thompson, Gerald Lapierre (Alt. 1) Mary Leach (Alt. 2)

MEMBERS ABSENT/EXCUSED: None

STAFF/CONSULTANTS PRESENT: Timothy F. Kane, Esq., Dennis Anderson, Town Council Liaison, Ray Goff, Planning Director, Nicole Stockwell, Administrative Aide.

STAFF/CONSULTANTS ABSENT: Michael C. Wood, Secretary

OTHERS PRESENT: Consultant Scott Gibbs of Economic Development Foundation of Rhode Island

CALL TO ORDER: Chairman Langlois called the meeting to order at 7:05pm.

CITIZEN COMMENT: None

APPROVAL OF MINUTES: October 24, 2023 meeting minutes. **Voted to approve 10/24/23 minutes.** Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

CONSENT AGENDA-Receive & File:

\$130.97 invoice from PUD for water at 75-81 Pascoag Main – 9/15/2023 to 10/18/2023.

\$192.56 invoice from PUD for water at 65 Pascoag Main – 9/15/2023 to 10/18/2023.

\$433.68 invoice from Burrillville Sewer Commission at 75-81 Pascoag Main for billing date 8/1-10/31-2023.

\$332.00 invoice from Burrillville Sewer Commission at 74-84 Pascoag Main for billing date 8/1-10/31-2023.

\$17.03 invoice from PUD for electric use at 65 Pascoag Main on 9/27/2023 to 10/27/2023.

\$20.07 invoice from PUD for electric use at Pole #15 Pascoag Main on 9/27/2023 to 10/27/2023.

Receive and file order form for services (contract) from Placer.ai.

Voted to approve/receive and file consent agenda items. Motion by Ed Bonczek. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

CONSULTANT/ STAFF REPORTS:

Discussion, consideration and action relative to financial reports including budgets, reports and audits, or take any other action thereon. Report from subcommittee on future financial reports and year-end audit information. George Lough and Vice Chairman Jeff Barr reviewed the financial reports with opportunity for discussion and questions.

Voted to receive and file financial reports. Motion by Chairman James Langlois. Seconded Ed Bonczek. Motion carried unanimously.

OLD BUSINESS:

Discussion, consideration and action relative to update on 252 A-D Harrisville Main St., or take any other action thereon.

Chairman James Langlois noted that he visited the site and the owners have cleaned up the junk car issue to his satisfaction. The majority of cars are out of site behind a fenced in area.

Discussion, consideration and action relative to the 2023 Main Street RI Streetscape Improvement Grant application and appropriation of funds for associated projects, or take any other action thereon.

Chairman James Langlois noted the illuminated arch, gift box and string lights are delivered. The gift box was unveiled at the Pascoag Victorian Holiday Event and the arch and Harrisville string lights will be installed soon for unveiling at the Stillwater Pavilion Santa event. Pascoag string lights will be installed in the spring.

Discussion, consideration and action relative to Gloucester Economic Commission seeking our advice on issues they face in Gloucester, RI.

George Lough noted members of the GEC were at the Victorian Holiday Event and expressed to him their desire for continued collaboration with the BRA and Town of Burrillville to promote economic growth and tourism in northwestern Rhode Island.

NEW BUSINESS:

Discussion, consideration and action relative to approval of Dickens Singers payment of \$400 for performance at Downtown Pascoag Victorian Holiday event on 11/25/2023, which will be taking place at Fountain Square as part of the unveiling and lighting of the Gift Box ornament, or take any other action thereon.

Voted to approve \$400.00 invoice for Dickens Singers 11/25/23 performance. Motion by Mark Thompson. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

Discussion, consideration and action relative to the flower bed maintenance at the Pavilion.

Voted to contact Gary Cahill to request a fall Pavilion flowerbed clean up. Motion by Vice Chairman Jeff Barr. Seconded by George Lough. Motion carried unanimously.

Discussion, consideration and action relative to use of and lease of space located at 180 Tinkham Lane, Harrisville, RI 02830 and to provide for services to prepare and cleanup (maintenance) the space, or take any other action thereon.

Chairman James Langlois noted tenant Scott Rabideau did not renew his lease and will vacate premise by 11/30/23. Chairman James Langlois conducted a walk thru with maintenance person Steve Moore. The vacant space will be cleaned and available for lease January 1, 2024.

Chairman James Langlois noted Art Box studio is hosting a Holiday Fair on 12/16/23 and the owner requested use of the vacant space for overflow guests. Chairman James Langlois made a motion to approve one-day use.

Voted to approve Art Box Studio's use of the vacant office space at 180 Tinkham Lane on 12/16/23. Motion by Chairman James Langlois. Seconded by Vice Chairman Jeff Barr.

Discussion, consideration and action relative to the next steps and contractual services for the Redevelopment District (area) in the village of Nasonville or take any other action thereon.

Consultant Scott Gibb noted that the Town Council has approved the Nasonville Vision/Redevelopment District and recommended next steps: 1.) Amendment to the Land Use Regulations to align with the Nasonville vision

with the creation a new zoning district or overlay zone. 2.) Designation of the new Nasonville District as a Tax Increment Financing District to offer an infrastructure funding option in the form of a TIF bond. 3.) Identification of recreational resources and development a vision for new recreation projects. 4.) Continued progression of the road and bridge project to prevent delay with consideration of BRA/Town underwriting the engineering costs to expedite the project. 5.) Consultation with key property owners at 114/012, 114/016 and 131/007-01 for aligned vision and development.

Voted to seek proposal from contractor Horsley Witten for amendments to the Land Use Regulations to align with the Nasonville Vision. Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

CORRESPONDENCE:

Discussion, consideration and action relative to mail from Town of Burrillville, Office of the Clerk, Application for Amendment to Retail License Class B (Victualer) from Waterfall Cafe, or take any other action thereon.

Voted to receive and file. Motion by Chairman James Langlois. Seconded by Vice Chairman Jeff Barr. Motion carried unanimously.

EXECUTIVE SESSION: None

OTHER: None

ADJOURN: Voted to adjourn at 8:15p.m. Motion by Chairman James Langlois. Seconded by Mark Thompson. Motion carried unanimously.

Michael Wood, Secretary: M. Wood Date: 1/24/2024
Date filed with Town Clerk: JAN 24 2024 jam