

MINUTES OF THE REGULAR MEETING of the Burrillville Charter Review Commission held Tuesday December 28, 2021 at 7:00 P.M. at the Burrillville Town Building, 105 Harrisville Main Street,, Harrisville, R.I.

MEMBERS PRESENT: Alfred Bettencourt Jr., Arthur Bonin, Michael Lamoureux, David Landry, Richard Nolan, John Westhoven and Anthony Zampello

MEMBERS ABSENT: William Woodruff and Adam Schatz were excused.

1. VOTED to accept the minutes of the regular meeting held December 8, 2021; and the question of dispensing with the reading of said minutes.

Motion by Alfred Bettencourt Jr, second by Arthur Bonin. The motion carried unanimously by the seven members present.

2. **Public comment:** None

Note: Commission Chair Mike Lamoureux announced that the department heads interviews from Item # CR21-018 would be taken up at this time.

CR21-018 Review of new submissions and interviews with department heads

Discussion: Dr. Michael Sollitto, Superintendent of Schools, was present to discuss his submission regarding aligning Section 11.10(c) Appointment of School Personnel with State law. The Commission informed Dr. Sollitto that they had voted to amend that section at a previous meeting. Dr. Sollitto agreed with their amendment.

3. **Unfinished Business:**

CR21-015 Review of submissions continued from December 8, 2021 meeting.

#6 Section 8.28 Department of Finance – Division of Information Systems

VOTED to accept the proposed amendments, as follows:

Delete Article VIII, Section 8.28 entirely.

Amend Article V, Section 5.04 Powers and Duties of the Town Manager, by adding paragraph (L) as follows: He/she is responsible for the information system needs of the Town; he/she may subcontract these services when appropriate in order to stay current with ever changing technology and avoid unnecessary duplication of effort and costs with other areas of the Town, e.g., use the services of the School Department's Technology Department.

Motion by John Westhoven, second by Arthur Bonin. The motion carried unanimously by the seven members present.

CR21-017 Clarification on items as requested by the Commission at their December 8, 2021 meeting relative to Redevelopment Agency, Building Inspection, Tax Collector and other Offices and Commissions.

Discussion: The Commission received a report from Vicki Martin, Town Clerk, with clarification as requested. The report is on file with a record of the meeting. No action was taken on this item.

#12 Section 3.06 Town Council – Filling Vacancy

Discussion: It was discussed that although they had voted previously to amend this section, they wished to amend it further to match the wording for Section 11.06 School Committee – Filling Vacancy.

4. New Business:

CR21-018 Review of new submissions and interviews with department heads.

Note: Department head interviews was taken up earlier in the meeting.

#28 Section 10.05(I)(5) Budget Schedule and Procedures – Continuation

Discussion: It was discussed that there is a typo in the reference to another section.

VOTED to change the wording of the reference “subsection 11.05 (I) 2 and 3 of this article,” to “subsection 10.05 (I) 2 and 3 of this article.”

Motion by David Landry, second by Anthony Zampello. The motion carried unanimously by the seven members present.

Note: Submissions #19 through #25 were taken up together.

#19 Section 19 5.04 Adding new sub-section Powers and Duties of Town Manager- to define responsibilities

#20 Section 8.09 Adding new sub-section- Duties

#21 Section 8.13 Add new language - Powers and duties

#22 Section 12.04 Add new language - Powers and duties

#23 Section 12.09 Add new language – Health Officer

#24 Section 12.14 Add new subsection (H) - Health Officer -Duties and responsibilities

#25 Article I (No section noted) to add new section – Environment in general

Discussion: These items were submitted by Paul Roselli, Chair of the Burrillville Land Trust. It was discussed to hold these items until Mr. Roselli was present before the Commission. There was no action taken on this item.

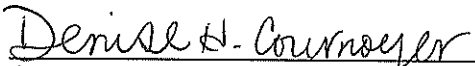
5. Communications: None

VOTED to adjourn at 7:35 P.M.

Motion by Arthur Bonin, second by David Landry. The motion carried unanimously by the seven members present.

A handwritten signature in cursive script, appearing to read "Richard Nolan", written over a horizontal line.

Richard Nolan, Secretary
Charter Review Commission

ATTEST: 
Denise Cournoyer, Administrative Assistant