



# Minutes

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**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday November 7, 2023, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859.

Meeting called to order by Gregory Devlin at 6:36 PM

Members Present: James Alix, Gregory Devlin, Jo-Ann Parenteau,

Members Excused:

Members Absent: Monique DeRoche, Michael Dutilly

Others Present: Kelly Cournoyer, BEC Director. Lisa Nault, BEC Assistant Director. Shannon C. Murphy – Office Manager, David Houle, ex-officio member representing the School Committee

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- 1) Motion by Jo-Ann Parenteau and seconded by James Alix to accept the minutes of the September 5, 2023 meeting and dispense with the reading of said minutes. The motion passed unanimously.
  - 2) **Public comment:** None
  - 3) **Correspondence:** None
  - 4) **Good and Welfare:** None
  - 5) **Old Business:** None
    - a) **Discuss 2023/2024 School Year Program-** The program is going well. Accepting applications for additional staff needed.
  - 6) **New Business to be considered and acted upon:**
    - a) **Receive report from administration regarding Year-to-Date Financial Statement.** A motion was made by James Alix and seconded by Jo-Ann Parenteau to receive and file the report. The motion passed unanimously.
    - b) **Proposed BEC 2024 Board of Directors Meeting Calendar; to be considered and acted upon.** A motion was made by James Alix and seconded by Jo-Ann Parenteau to accept the proposed calendar as presented. The motion passed unanimously.
    - c) **Proposed BEC FYE 2025 Budget; to be considered and acted upon.** A motion was made by James Alix and seconded by Jo-Ann Parenteau to accept the proposed budget as presented. The motion passed unanimously.

The meeting adjourned at 6:45 PM upon a motion by James Alix and second by Jo-Ann Parenteau and a unanimous vote of the Board.

Next Meeting: January 2, 2024 at 6:30 PM